

**BEER MEMORIES MUSEUM
DATA DICTIONARY**

Notes:

N=numeric only, AN = alphanumeric (letters, numbers, symbols)

YYYYMMDD = 4-digit year, 2 digit month, 2 digit date

Field	Format	Description
ID (Identifier)	5N	Unique 5-digit identifier for each digital object
File Type	AN	Type of file format used to record the object, eg .jpg, .mp4, .mp3, .doc, .pdf, etc
Short Description	AN	Text giving short description of the object or official title, for display purposes
Object Type	AN	Description of the type of object, eg photo, video, audio, painting, document, book, pamphlet, etc
Copyright	A	"Y" indicating that there is a known existing copyright on the object
Donation Date	YYYYMMDD	Date on which the object was received from the donor
Donor	AN	Name of donor of object - forename surname or organisation
Origin Date From	8N - YYYYMMDD	Date on which the object was created (eg date that a photograph was taken) or earliest date that it would have been created
Origin Date To	8N - YYYYMMDD	Latest date on which the object would have been created (or blank if same as Origin Date From)
Originator	AN	Name of creator of object
Location	AN	For photos and images - location depicted, eg street name, garden name
Category: Comparison Pictures	A	If two pictures are in the same photo as a comparison, enter "Y"
Category: Fishing	A	For photos, images and documents that are about fishing in Beer, enter "Y"
Category: Lacemaking	A	For photos, images and documents that are about lacemaking in Beer, enter "Y"
Category: Artworks	AN	For pictures of paintings, drawings, sketches, etc, enter what type of artwork it is
Category: Building	AN	Name of building, name of shop, etc
Category: Event	AN	Name of event
Category: People	AN	Names of people depicted or mentioned, with each person's name separated by a semi-colon
Category: Group	AN	Name of the group, club or association that the object relates to
Archive ?	A	"Y" indicating that the object has not been uploaded to the Museum web site but is instead stored in the "archive" folder
YouTube link	AN	URL of an object that has been uploaded to YouTube.com